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SECOND EDITION JUST RELEASED JUNE 2016

Are You Tired of Struggling To Land Job Interviews? If So Then Keep Reading Below To Learn How To Make A Killer Resume

So many people take writing their resumes way too lightly. Imagine this scenario, you have a potential employer at a company and he's flipping through the applicants and comes across your resume. As he picks it up suddenly the one behind yours catches his eye because the applicant put that extra effort into making it look great. So he sets yours down and forgets about it forever.. The other applicant gets the job.

This can easily happen even when you are more qualified than another person, if they stand out more than you then you might never get the call. So it's very important to spend time perfecting your resume. Many people realize this, but don't have any idea what to do to give theirs the extra edge. The truth of the matter is if you are having trouble creating a resume that will land you an interview it is because you are lacking effective techniques and strategies on exactly what to do. This book has step by step advice that will shoot your resume to the top of the list.

A Preview of What You Will Learn

- How To Make Your Resume STAND OUT
- Why You Need To Focus On Importance
- Ways To Express And Leverage Your Value
- Key Mistakes To Avoid
- The Top 5 Resume Building Tips
- Much, much more!

Here Are Some Tips Straight From the Book

- You have to keep your resume up to date, but it does not need to include everything there is to know about you. When you are sitting down and deciding what you are going to put in your resume you need to first understand that it is best if you only have one page if possible.

- Ask yourself, if I were looking to hire someone would I consider someone with my resume. You need to understand that it is not the reader's intention to include your resume in the small pile of potential hires but to exclude it. For this reason you need to make sure that you are only including relevant information and that you do not look as if you are trying to build yourself up.

- It all boils down to is knowing what the reader will be looking for. If you can successfully convey the exact message the employer wants to see, you will get the call.

Take charge of your life today and buy this book while it is being offered at an introductory price!

- Sales Rank: #132142 in Books
- Published on: 2015-10-09
- Original language: English
- Number of items: 1
- Dimensions: 9.00" h x .19" w x 6.00" l, .14 pounds
- Binding: Paperback
- 80 pages

Most helpful customer reviews

11 of 11 people found the following review helpful.

‘Ask yourself, if I were looking to hire someone would I consider someone with my resume.’

By Grady Harp

Author Steve Williams offers no biographical data except for the fact that he continues to write winning book that assist his readers in all aspects of have a more congenial life and in problem solving in many issues – including quitting smoking and divorce advice as well as stimuli for leadership, interviews, a winner’s attitude, success tips, etc.

The focus of this book is how to compose and present a winning resume. As Steve states at the opening of his book, ‘This book contains a step by step process to build the perfect resume that will make getting the job you want much easier. It has been proven that there are specific techniques and strategies you can apply to your resume building that will guarantee you a much greater chance at success. Many people make mistake after mistake on their resumes, which, in turn, can ruin your chances for being hired.’ Sounds like something everyone needs – and the solid information as to how to achieve this is right here.

There are so many secrets within the covers of this book that it would seem, after reading it, that no one should dare writing a resume without digesting Steve’s advice and incorporating it. His chapter heading offer a strong clue as to how he is developing his teaching: Focus on Importance, Make Your Resume Stands Out, Down to Details, Resume Tips, Resume Mistakes to Avoid, A Quality Resume VS a Bad Resume, Writing a Resume When You Lack Work Experience, How to Address Disabilities and Your Resume, Cover Letters: When to Use Them , Do’s and Don’ts of a Cover Letter, How to Write Your Cover Letter, and Cover Letter Examples.

But in addition to the healthy workable tips Steve offers, he also leaves us with some sound basic thoughts – ‘The resume has to be written for the reader, which means you need to focus on the things that are important when preparing to write your resume.’ ‘Once you have the interview, the resume does not matter as much, but if your resume does not make it through the first two steps of the process, you will not get an interview and you will not get the job.’

Statements such as these are sprinkled generously through this excellent book. Study here then write that important document that will now get the job you want. Grady Harp, June 16

7 of 7 people found the following review helpful.

Take Your Resume Seriously!

By Barbara Adams

There aren’t many books that I get on here and write a review about, but I felt I needed to let other people know about this. If you are really trying to get a job then you need to take your resume creation seriously. The tips in this book will guide you to making a great resume. You still need to come up with some things on

your own, but you will know what to look out for and some tips that can make a huge difference.

5 of 5 people found the following review helpful.

Best part is it was quick to read!

By Vernelle Jr.

I've read a couple of different books on resumes and I ended up liking this one a lot! Many of the other books are filled with so much information that you literally cannot apply even half of it to your resume. Not to mention they are so long that you are bored to death by the time you get to the end of them. This one is not like that. Yes, it is a bit shorter, but it does have a fair amount of useful tips and strategies in it that helped me while creating my resume. Best part is it was quick to read.

[See all 112 customer reviews...](#)

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